# ROLLIN TOWNSHIP LENAWEE COUNTY, MICHIGAN ANNUAL FINANCIAL REPORT MARCH 31, 2006

### Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

	Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.									
Local Unit of Government Type				Local Unit Na			County			
		□Village	□Other	ROLLI	N TOWNSHIP	<u> </u>	LENAWEE			
·		Opinion Date	7, 2006		Date Audit Report Subm					
<u></u>					JULTZ	7, 2000	-	AUGUST 9, 2	006	
	Ve affirm that: Ve are certified public accountants licensed to practice in Michigan.									
			•		•		·			
Man	We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the Management Letter (report of comments and recommendations).									
	YES	9	Check ea	ch applic	able box bel	able box below. (See instructions for further detail.)				
1.	X		All require reporting	ed compor entity note	ent units/functions to the finan-	is/agencie cial staten	es of the local nents as nece	unit are included in the fessary.	înancial state	ments and/or disclosed in the
2.	×		There are (P.A. 275	no accum of 1980)	nulated deficit or the local ur	s in one or nit has not	r more of this exceeded its	unit's unreserved fund be budget for expenditures	alances/unre	stricted net assets
3.		X	The local	unit is in c	ompliance wi	th the Unit	form Chart of	Accounts issued by the I	Department o	f Treasury.
4.	X		The local	unit has a	dopted a bud	get for all i	required fund	s.		·
5.	$\boxtimes$		A public h	earing on	the budget wa	as held in	accordance v	with State statute.		
6.	×		The local	unit has n		Municipa	Il Finance Act	t, an order issued under t	he Emergend	cy Municipal Loan Act, or
7.	X		The local	unit has n	ot been delind	quent in di	stributing tax	revenues that were colle	cted for anoti	her taxing unit.
8.	X							ly with statutory requiren		<b>3</b>
9.	X		The local Audits of t	unit has ne Local Units	o illegal or una	authorized ent in Micl	l expenditure: higan, as revi	s that came to our attenti sed (see Appendix H of E	on as defined	d in the <i>Bulletin for</i>
10.	X		There are that have	no indicat	tions of defato previously cor	ation, frau nmunicate	d or embezzi	ement, which came to ou	ır attention dı	uring the course of our audit If there is such activity that has
11.		X			of repeated of		· ·	-		
12.	$\times$		The audit	opinion is	UNQUALIFIE	D.	•	•		
13.	×		The local of	unit has co	omplied with (	GASB 34 c	or GASB 34 a	s modified by MCGAA S	tatement #7 a	and other generally
14.	×			_		•	orior to payme	ent as required by charte	r or statute.	
15.	×									
dese	15.  To our knowledge, bank reconciliations that were reviewed were performed timely.  If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.  I, the undersigned, certify that this statement is complete and accurate in all respects.									
We	have	enc	iosed the	following	<u> </u>	Enclosed	Not Requir	ed (enter a brief justification	)	
Fina	ncia	Stat	ements			$\boxtimes$				
The letter of Comments and Recommendations				mmendations	$\boxtimes$					
Other (Describe)										
Certified Public Accountant (Firm Name) PHILIP R. RUBLEY, CPA						•	Telephone Number (517) 458-2274			
	t Addr				_			City	State	Zip
		II I	IAIN ST		2			MORENCI	MI	49256
Autho	Authorizing CAA Signature Printed Name License Number PHILIP R. RUBLEY, CPA 9223									

### ROLLIN TOWNSHIP ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED MARCH 31, 2006

### **TABLE OF CONTENTS**

	PAGE
FINANCIAL SECTION	
Management Discussion and Analysis	1 - 6
ndependent Auditor's Report	7 - 8
Government – Wide Statement of Net Assets	9
Government – Wide Statement of Activities	10 - 11
Governmental Fund Balance Sheet	12
Reconciliation of Fund Balances on the Balance Sheet for Governmental Funds to Net Assets of Governmental Activities on the Statement of Net Assets	13
Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances	14
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	15
Proprietary Fund Statement of Net Assets	16
Proprietary Fund Statement of Revenue, Expenses and Changes in Net Assets	17
Reconciliation of the Statement of Revenues, Expenses and Changes in Net Assets of Enterprise Funds to the Statement of Activities	18
Proprietary Fund Statement of Cash Flows	19 - 20
Fiduciary Funds Statement of Net Assets	21
Notes to Financial Statements	22 - 31
REQUIRED SUPPLEMENTAL INFORMATION	
Budgetary Comparison Schedule – General Fund	32

-	Balance Sheet – Non-Major Governmental Funds	33
_	Statement of Revenues, Expenditures and Changes in Fund Balance – Non-Major Governmental Funds	34
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#### **Using This Annual Report**

The annual report consists of a series of financial statements. The statement of net assets and the statement of activities are both new and provide information about the activities of Rollin Township government-wide basis. They are designed to present a longer-term view of the Township's finances. Fund financial statements tell how services were financed in the short-term, as well as what remains for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide financial statements.

#### **Overview Of The Financial Statements**

The Township's basic financial statements are comprised of three components:

- A) Government-wide financial statements.
- B) Fund financial statements.
- C) Notes to the financial statements.

This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the Township's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.

The Township maintains 2 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund which is considered to be major fund. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

The Township adopts an annual appropriated budget for its general and special revenue funds. Budgetary comparison statements or schedules have been provided herein to demonstrate compliance with those budgets.

**Proprietary Funds.** The Township maintains one type of proprietary fund. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Township has two funds to account for sewer activity.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Township's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Township has two funds to account for fiduciary activities.

**Notes To The Financial Statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement, of some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities of the Township include general government, public safety, public works, recreation and culture and community development.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township can be divided into three categories; governmental funds, proprietary funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

#### Other Information

The Township has reported under required supplementation information, information about the General Fund and Major Type Funds, and Combining Balance Sheets and Statement of Revenues, Expenditures and Changes in Fund Balances - Non-Major Type Governmental Funds.

### The Township As A Whole

The Township's net assets for the year ended March 31, 2006 increased 4.95% over the prior year, and management feels that even though the economic conditions have been slightly depressed, that the Township will be able to grow at a rate above inflation in the future years.

The governmental activities reflect net assets of \$866,973.

The Township's net assets reflects its investment in capital assets (e.g. land, buildings, vehicles, equipment and infrastructure), less any related debt used to acquire these assets that are still outstanding. The Township uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Township's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

### **ROLLIN TOWNSHIP NET ASSETS**

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>
	2006	2006
Revenue	<del></del>	<u></u>
Program Revenue:		
Charges for Services	\$ 96,984	\$ 531,673
General Revenue:		
Property Taxes	105,314	
Grants and Contributions Not	,	
Restricted To Specific Program	189,180	<del>-</del>
Interest and Rentals Earnings	22,494	19,072
Total Revenue	413,972	<u>550,745</u>
Evenese		
Expenses General Government	131,916	
Public Safety	117,414	
Public Works	97,870	446,588
Community and Economic Development	2,798	
Recreation and Culture	3,334	
Interest on Long-Term Debt	·	78,176
Other Functions	<u> 19,753</u>	
Total Expenses	<u>373,085</u>	524,764
Incurred In Not Access	40.00=	
Increase in Net Assets	40,887	25,981
Net Assets Beginning of Year	936 096	2 620 252
Her Masers Definiting of Legi	826,086	2,630,352
Net Assets End of Year	\$866,973	<u>\$2,656,333</u>
HOL HOUSE EIN OF TORI	<u> </u>	42,020,233

#### **ROLLIN TOWNSHIP NET ASSETS**

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>
	<u>2006</u>	<u>2006</u>
Current and Other Assets Capital Assets	\$686,505 189,495	\$1,106,224 4,383,875
Total Assets	\$876,000	<u>\$5,490,099</u>
Long-Term Liabilities Outstanding Other Liabilities	\$ 9,027	\$2,815,600 18,166
Total Liabilities	9,027	2,833,766
Net Assets Invested in Capital Assets, Net of Related Debt Unrestricted	189,495 677,478	1,568,275 1,088,058
Total Net Assets	\$866,973	\$2,565,333

### **Government Activities**

Government activities increased the Township's net assets by \$40,887.

### The Township's Funds

Our analysis of the Township's funds begins on Page 9, following the entity wide financial statements. The fund financial statements provide detail information about the most significant funds, not the Township as a whole. The Trustee Board and management creates funds to help manage money for specific purposes as well as to show accountability for certain activities, such as special property tax millages, etc.

#### **General Fund Budgetary Highlights**

There are no differences between the original budget and amended budget.

#### Capital Assets And Debt Administration

The Township's investment in capital assets for its governmental and business-type activities as of March 31, 2006, amounted to \$4,573,370 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, improvements, machinery and equipment.

Long-term debt of the Township decreased by \$154,050 (see Note 7 of the basic financial statements). There was no new debt incurred in the fiscal year ended March 31, 2006.

#### **Economic Factors And Next Year's Budget And Rates**

The Township's budget for 2006-2007 fiscal year has taken inconsideration, the economic condition of the State of Michigan anticipating reduced state share revenues. This will require close tabs on expenditures for the upcoming year and adjustments will be made to mirror, when possible, the revenue base, with expenses.

#### **Contacting The Townships Management**

This financial report is intended to provide our citizens, taxpayers, customers and investors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the clerk's office at 730 Manitou Road, Manitou Beach, MI 49253.

### PHILIP R. RUBLEY

- Certified Public Accountant -

133 W. Main Street • Morenci, MI 49256 Phone 517/458-2274 Fax 517/458-6353

Members of
American Institute of C.P.A.'s
& the Michigan Association of C.P.A.'s

July 27, 2006

Township Board Rollin Township Lenawee County 730 Manitou Rd. Manitou Beach, MI 49253

PHILIP R. RUBLEY, C.P.A.

#### INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Rollin Township as of and for the year ended March 31, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Rollin Township management. Our responsibility is to express opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Rollin Township as of March 31, 2006, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 1 through 6, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Rollin Township basic financial statements. The combining and individual non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

### Rollin Township July 27, 2006

The combining and individual non-major fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Respectfully Submitted,

Philip R Rubley, CPA

PRR/cab

### ROLLIN TOWNSHIP Government-wide Statement of Net Assets March 31, 2006

	Governmental Activities	Business-Type Activities	Total
Assets	<u> ACTIVITIES</u>	Activities	<u> 10tai</u>
Cash and Equivalents	\$661,910	\$1,012,108	\$1,674,018
Receivables - Net	16,017	88,215	104,232
Prepaid Items and		,	
Other Assets	14,479		14,479
Capital Assets Not			
Being Depreciated	51,499		51,499
Capital Assets Being	135 006	4 202 055	4 501 051
Depreciated - Net Internal Balances	137,996	4,383,875	4,521,871
internal balances	<u>(5,901</u> )	5,901	
Total Assets	<u>\$876,000</u>	\$5,490,099	\$6,366,099
<u>Liabilities</u> Accounts Payable and Accrued Expenses	\$ 9,027	\$ 18,166	\$ 27,193
Long-Term Liabilities:			
Due Within One Year		157,050	157,050
Due In More Than One Year	**************************************	<u>2,658,550</u>	2,658,550
Total Liabilities	9,027	2,833,766	2,842,793
Net Assets Invested In Capital Assets,			
Net of Related Debt	189,495	1,568,275	1,757,770
Unrestricted	677,478	1,088,058	1,765,536
Total Net Assets	<u>\$866,973</u>	\$2,656,333	\$3,523,306

### ROLLIN TOWNSHIP Government-wide Statement of Activities For The Year Ended March 31, 2006

Functions/Programs	Expenses	Charges For <u>Services</u>	Operating Grants And Contributions	Capital Grants And <u>Contributions</u>	Net (Expenses) <u>Revenues</u>
General Government	\$ 131,916	\$ 55,463	\$	\$	\$ (76,453)
Public Safety Public Works Community and	117,414 97,870	27,373 14,148			(90,041) (83,722)
Economic Development Recreation and Culture Other Functions	2,798 3,334 19,753	 			(2,798) (3,334) (19,753)
Total Governmental Activities	***************************************		***************************************	1212	
7.53.7.1.00	373,085	96,984	<del></del>		(276,101)
Business-Type Activities: Utilities Interest on	446,588	531,673			85,085
Long-Term Debt	78,176				(78,176)
Total Business Activities	524,764	531,673			6,909
Total	\$ 897,849	\$628,657	<u>\$</u>	<u>\$</u>	<u>\$(269,192</u> )

### ROLLIN TOWNSHIP Government-wide Statement Of Activities (Concluded) For The Year Ended March 31, 2006

Changes In Net Assets	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>
Net (Expense) Revenue	\$(276,101)	\$ 6,909	\$ (269,192)
General Revenues:			
Property Taxes and Assessments Grants and Contributions Not Restricted To	105,314		105,314
Specific Programs	189,180		189,180
Unrestricted Investment			200,200
Earnings and Rentals	22,494	<u>19,072</u>	44,566
Total General Revenues, Contributions and Transfers	316,988	19,072	336,060
Change in Net Assets	40,887	25,981	66,868
Net Assets, Beginning of Year	826,086	2,630,352	3,456,438
Net Assets, End of Year	\$ 866,973	\$2,656,333	\$3,523,306

### ROLLIN TOWNSHIP Governmental Funds Balance Sheet March 31, 2006

	General <u>Fund</u>	Other Non-Major Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
ASSETS			
Cash and Cash Equivalents	\$649,654	\$12,256	\$661,910
Prepaid Expenses	5,306		5,306
Receivables - Net	14,207	1,810	16,017
Due From Other Funds	14,188	<u> </u>	14,188
Total Assets	<u>\$683,355</u>	<u>\$14,066</u>	<u>\$697,421</u>
LIABILITIES Accounts Payable/ Accrued Liabilities Due to Other Funds Deferred Revenue	\$ 6,665 5,901 4,710	\$ 2,362 5,015 ———	\$ 9,027 10,916 4,710
Total Liabilities	<u>17,276</u>	7,377	24,653
FUND BALANCES Unreserved	666,079	6,689	672,768
Total Fund Balances	666,079	6,689	672,768
Total Liabilities and Fund Balances	<u>\$683,355</u>	<u>\$14,066</u>	\$697,421

#### **ROLLIN TOWNSHIP**

### Reconciliation of Fund Balances On The Balance Sheet For Governmental Funds To Net Assets Of Governmental Activities On The Statement of Net Assets March 31, 2006

#### Fund Balances - Total Governmental Funds

\$ 672,768

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Add:

Capital Assets

329,095

Deduct:

Accumulated Depreciation

(139,600)

Revenue that has been billed as a receivable, but not collected until later years, was not reported in the funds.

Add:

Deferred Revenue

4,710

**Net Assets of Governmental Activities** 

\$ 866,973

# ROLLIN TOWNSHIP Governmental Funds Statement of Revenue, Expenditures, and Changes In Fund Balances For The Year Ended March 31, 2006

DEVENUE	General <u>Fund</u>	Other Non-Major Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
REVENUES			
Taxes and Assessments	\$ 94,534	\$24,840	\$119,374
Intergovernmental	189,180	<del></del>	189,180
Licenses and Permits	27,373		27,373
Charges for Services	46,315		46,315
Interest and Rentals	22,484	10	22,494
Other	<u>23,296</u>		23,296
Total Revenue	403,182	24,850	428,032
EXPENDITURES  Current:  General Government			
	124,093		124,093
Public Safety Public Works	117,414		117,414
Community Economic	70,674	27,196	97,870
Development	2,798		2,798
Capital Outlay	5,838		5,838
Recreation and Culture	3,334		3,334
Other Functions	19,753		19,753
Total Expenditures	343,904	27,196	371,100
Net Change in Fund Balances	59,278	(2,346)	56,932
Fund Balances – Beginning of Year	606,801	9,035	615,836
Fund Balances – End of Year	\$666,079	\$ 6,689	<u>\$672,768</u>

### **ROLLIN TOWNSHIP**

### Reconciliation Of The Statement Of Revenues, Expenditures, And Changes In Fund Balances Of Governmental Statement Of Activities March 31, 2006

Net Change In Fund E	Balances – Total Governmental Funds	\$ 56,932			
Amounts reported of activities are					
However, in assets is al	Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.				
Deduct:	Depreciation Expense	(5,480)			
Add:	Capital Outlay expensed on governmental funds report but capitalized on governmental activities.	3,495			
Revenue deferred on the governmental funds report, which has been charged to receivable and thus income on the statement of activities.					
Add:	Deferred Revenue other adjustments	(14,060)			
Change in Net	Assets Of Governmental Activities	\$ 40,887			

### ROLLIN TOWNSHIP Statement of Net Assets Proprietary Funds March 31, 2006

### Business-Type Activities - Enterprise Funds

	Rollin/Woodstock <u>Sewer Fund</u>	Posey Lake <u>Sewer Fund</u>	Total Utilities
Assets			
Current Assets:			
Cash and Cash Equivalents	\$ 812,145	\$ 38,310	\$ 850,455
Accounts Receivable and			
Special Assessments	37,764	22,423	60,187
Due from Other Funds	5,209	849	6,058
Total Current Assets	855,118	61,582	916,700
Noncurrent Assets:			
Restricted Cash	125,151	36,502	161,653
Property and Equipment - Net	4,169,675	214,200	4,383,875
Special Assessment Receivable		28,028	28,028
Total Noncurrent Assets	4,294,826	278,730	4,573,556
Total Assets	\$5,149,944	\$340,312	\$5,490,256
		<del></del>	# <del></del>
Liabilities Current Liabilities: Accounts Payable and Accrued Liabilities Due to Other Funds Bonds Payable Current Portion  Total Current Liabilities  Noncurrent Liabilities: Bonds Payable	\$ 17,832 157 140,250 158,239 2,562,050	\$ 334  16,800 17,134 96,500	\$ 18,166 157 157,050 175,373 2,658,550
Total Noncurrent Liabilities	2,562,050	96,500	2,658,550
Total Liabilities	2,720,289	113,634	2,833,923
Net Assets Invested in Capital Assets, Net of Related Debt Unrestricted	1,467,375 962,280	100,900 125,778	1,568,275 1,088,058
Total Net Assets	2,429,655	226,678	2,656,333
Net Assets of Business-Type Activities on the			
Government-Wide Statement of Net Assets	\$2,429,655	\$226,678	\$2,656,333

# ROLLIN TOWNSHIP Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Funds For The Year Ended March 31, 2006

### Business-Type Activities - Enterprise Funds

	Rollin/Woodstock Sewer Fund	Posey Lake Sewer Fund	<u>Total Utilities</u>
Operating Revenues Charges for Services	\$ 524,862	\$ 6,811	\$ 531,673
Total Operating Revenues	524,862	6,811	531,673
Expenses			
Contractual Services	199,606	9,840	209,446
Depreciation Office Expense	226,548 1,971	8,400 223	234,948 2,194
Office Expense		223	2,134
Total Operating Expenses	428,125	18,463	446,588
Operating Income (Loss)	<u>96,737</u>	(11,652)	85,085
Non-Operating Revenues (Expenses)			
Investment Income	18,678	394	19,072
Interest Expense and	•		,
Fiscal Charges	(70,989)	(7,187)	(78,176)
Total Non-Operating Revenues (Expenses)	(52,311)	(6,793)	(59,104)
Income (Loss)	44,426	(18,445)	25,981
Net Assets, Beginning of Year	2,385,229	245,123	2,630,352
Net Assets, End of Year	\$2,429,655	<u>\$ 226,678</u>	\$2,656,333

### ROLLIN TOWNSHIP Reconciliation Of The Statement Of Revenues, Expenditures, To The Statement Of Activities March 31, 2006

Change In Net Assets – All Enterprise Funds	\$25,981
No additional adjustments	
Change In Net Assets Of Business-Type Activities	\$25,981

# ROLLIN TOWNSHIP Statement of Cash Flows Proprietary Funds For The Year Ended March 31, 2006

### Business-Type Activities - Enterprise Funds

	Rollin/Woodstock <u>Sewer Fund</u>	Posey Lake Sewer Fund	Total Utilities
Cash Flows From Operating Activities Cash Received from Customers	\$ 498,521	\$ 7,775	\$ 506,296
Cash Payment to Suppliers For Goods and Services/Employees	(198,848)	(11,027)	(209,875)
Net Cash Provided (Used)	299,673	(3,252)	296,421
Cash Flows From Capital and Related Financing Activities			
Special Assessment Receivable	<del></del>	19,149	19,149
Bond Principal Payments	(137,250)	(16,800)	(154,050)
Bond Interest Payments Due from Other Funds	(70,989) (458)	(7,187)	(78,176)
Due from Other runds	(436)	1,677	1,219
Net Cash (Used) by Capital and Related Financing Activities)	(208,697)	(3,161)	(211,858)
Cash Flows From Investing Activities Investment Income Purchase of Capital Assets	18,678	394 	19,072
Net Cash Provided (Used) by Investing Activities	18,678	394	19,072
Net Increase (Decrease) in Cash and Cash Equivalents	109,654	(6,019)	103,635
Cash and Cash Equivalents, Beginning of Year	827,642	80,831	908,473
Cash and Cash Equivalents, End of Year	\$ 937,296	\$ 74,812	\$1,012,108
Reconciliation to Statement of Net Assets Cash and Cash Equivalents	<u>\$ 937,296</u>	<u>\$ 74,812</u>	<u>\$1,012,108</u>

# ROLLIN TOWNSHIP Statement of Cash Flows (Concluded) Proprietary Funds For The Year Ended March 31, 2006

### Business-Type Activities - Enterprise Funds

Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities:	Rollin/Woodstock Sewer Fund	Posey Lake Sewer Fund	Total Utilities
Operating Income (Loss) Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by Operating Activities:	\$ 44,426	\$(18,445)	\$ 25,981
Depreciation Changes in Assets and Liabilities:	226,548	8,400	234,948
Accounts Receivable Due from Other Funds Accounts Payable, Accrued Liabilities,	(26,341) (448)	(2,017) 1,677	(28,358) 1,229
Current Portion on Bonds	2,719		2,719
Net Cash Provided (Used) by Operating Activities	246,904	(10,385)	236,519
Cash Flows From Investing Activities: Purchase of Capital Assets			
Net Cash (Used) from Investing Activities			
Cash Flows From Financing Activities: Principal Paid on Bonds	(127, 250)	/7.5.000	
Special Assessment Receivable	(137,250) ————	(16,800) 21,166	(154,050) <u>21,166</u>
Net Cash (Used) from Financing Activities	(137, 250)	4,366	(132,884)
Net Increase (Decrease) in Cash and Cash Equivalents	109,654	(6,019)	103,635
Cash and Cash Equivalents, Beginning of Year	827,642	80,831	908,473
Cash and Cash Equivalents, End of Year	\$ <u>937,296</u>	\$ 74,812	\$1,012,108

### ROLLIN TOWNSHIP Fiduciary Funds – Statement of Net Assets March 31, 2006

	Current	Trust and	Total
	Tax Collection	Agency	Fiduciary
	<u>Fund</u>	<u>Fund</u>	<u>Funds</u>
Assets Cash and Cash Equivalents Total Assets	<u>\$8,487</u>	\$1,65 <u>1</u>	\$10,138
	<u>\$8,487</u>	\$1,651	\$10,138
<u>Liabilities</u> Due to Other Funds  Due to Other Authorities  Total Liabilities	\$8,487	\$ 686	\$ 9,173
		<u>965</u>	965
	<u>\$8,487</u>	<u>\$1,651</u>	\$10,138

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Rollin Township conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units.

The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below:

#### A. Reporting Entity

Rollin Township is governed by an elected board. The accompanying financial statements present the government for which government is considered to be financially accountable.

#### B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements, except for agency funds, which do not have a measurement focus. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Property taxes, franchise taxes, intergovernmental revenue licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

**The General Fund** is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The government reports the following major proprietary fund:

The Rollin/Woodstock and Posey Lake Sewer Funds (Utilities) are proprietary funds which accounts for activities of the government's waste water system.

Additionally, the government reports the following fund types:

The Agency Funds account for assets held by the Township acting as an agent for individuals, private organizations, other governments and/or other funds.

Private-sector standards of accounting issued prior to December 1, 1989, are generally followed in both the government-side and proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The government has elected not to follow private-sector standards issued after November 30, 1989 for its business-type activities and enterprise funds.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the utilities fund are charges to customers for sales and services. The enterprise funds also recognize as operating revenues the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

#### D. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### E. Assets, Liabilities, and Net Assets or Equity

1. <u>Bank Deposits and Investment -</u> Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

State statues authorize the government to deposit in the accounts of federally insured banks, credit unions, and savings and loans associations, and to invest in obligations of the U.S. Treasury, certain commercial paper, repurchase agreements, bankers acceptances, and mutual funds composed of otherwise legal investments.

- 2. Receivables and Payables In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances."
- 3. <u>Prepaid Items</u>— Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements using the consumption method.
- 4. <u>Inventories All</u> inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.
- 5. Capital Assets Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., road, bridges, sidewalks, and similar items), are reported in the applicable governmental activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$1,500 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Land Improvements	20 - 50
Building	10 - 50
Machinery, Equipment,	
And Furnishings	5 - 35
Utility Systems	50 - 100
Infrastructure	15 - 100
Vehicles	5 - 15

- 6. Long-Term Obligations In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.
- 7. Fund Equity In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information - Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year end.

On or before the end of March of each year, the Township Board proposes a budget for review and holds public hearings and a final budget is adopted.

The appropriated budget is prepared by fund, function and activity. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is with the Board of Trustees.

B. Excess of Expenditures Over Appropriations In Budgeted Funds - P.A. 621 of 1978, as amended, provides that a local unit shall not incur expenditures in excess of the amounts appropriated. During the year ended March 31, 2006, the government incurred no expenditures in excess of amounts appropriated at the legal level.

#### **NOTE 3 – DEPOSITS AND INVESTMENTS**

The government unit's deposits and investment policy are in accordance with statutory authority.

Investments made by the Township are summarized below. The investments that are represented by specific identifiable investment securities are classified as to credit risk by the three categories described below:

Category 1: Insured or registered, or securities held by the Township or its agent in the Township's name.

Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Township's name.

Category 3: Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the Township's name.

	Category 1_		3	Carrying <u>Value</u>	Market <u>Value</u>
Checking, Savings and Certificate of Deposits	<u>\$300,000</u>	\$1,384,156	\$	\$1,684,156	\$1,684,156
	\$300,000	\$1,384,156	<u>\$</u>	\$1,684,156	\$1,684,156

Includes Trust & Agency fund cash of \$10,138.

**Balance Sheet Cash And Cash Investments** 

The Governmental Accounting Standards Board (GASB) Statement No. 3 risk disclosures for the Township's deposits are as follows:

<u>Deposits</u>	Carrying <u>Amount</u>
Insured (FDIC) (FSLIC) Uninsured: Uncollateralized	\$ 300,000 1,384,156
Total	\$1,684,156

A reconciliation of cash and investments as shown on the Statement of Net Assets and Statement of Fiduciary Net Assets to deposits and investments as classified for note disclosure purposes is as follows:

#### Statement of Net Asset:

Cash and Cash Equivalents	\$1,674,018
	_1,674,018
Statement of Fiduciary Net Asset:	

Agency Funds: Cash and Cash Equivalents 10,138 10,138 \$1,684,156

### NOTE 4 - CAPITAL ASSETS

Capital assets activity for the year ended March 31, 2006 was as follows:

	Beginning <u>Balance</u>	increases	Ending <u>Decreases</u>	Balance
Governmental Activities Capital Assets, Not Being Depreciated: Land	\$ 51,499	\$	\$	\$ 51,499
Total Capital Assets Not Being Depreciated	51,499	<del>y</del>		51,499
Total Suprial Addition for Doing Dop. Column				
Capital Assets, Being Depreciated: Buildings	224,133			224,133
Equipment	49,968	3,495	<del></del>	53,463
Total Capital Assets Being Depreciated	274,101	3,495		277,596
Less Accumulated				
Depreciation For: Buildings Equipment	(94,304) (39,816)	(4,112) (1,368)		(98,416) (41,184)
Total Accumulated Depreciation	(134,120)	(5,480)		(139,600)
Total Capital Assets, Being Depreciated, Net	139,981	(1,985)		137,996
Governmental Activities Capital Assets, Net	\$ 191,480	\$ (1,985)	<u>\$</u>	\$ 189,495
Business-Type Activities Capital Assets,				
Being Depreciated: Sewer Systems	\$9,267,721	\$	\$	\$ 9,267,721
Total Capital Assets Being Depreciated	9,267,721			9,267,721
Less Accumulated Depreciation For: Sewer Systems	(4,648,898)	(234,948)		(4,883,846)
Total Accumulated Depreciation	(4,648,898)	(234,948)		(4,883,846)
Total Capital Assets, Being Depreciated, Net	4,618,823	(234,948)		4,383,875
Business-Type Activities Capital Assets, Net	\$4,618,823	<u>\$(234,948</u> )	\$	\$ 4,383,875

Depreciation expense was charged to functions/programs of the Township as follows:

Governmental Activities: General Government	\$ 5,480
Total Depreciation Expense Governmental Activities	<u>\$ 5,480</u>
Business-Type Activities: Utilities	<u>\$234,948</u>
Total Depreciation Expense Business-Type Activities	\$234.948

### NOTE 5 - INTERFUND RECEIVABLES AND PAYABLES

At March 31, 2006, the following were interfund receivables and payables in the fund statement.

<u>Fund</u>	Interfund <u>Receivables</u>	Interfund <u>Payables</u>
Street Lights Tax Collection	\$ <del>-</del>	\$ 5,015 8,487
Sewer Fund - Posey	849	
Sewer Fund - Rollin General	5,209 14,188	157 5,901
Trust and Agency		686
Total	<u>\$20,246</u>	\$20,246

#### **NOTE 6 – PROPERTY TAXES**

The Township bills and collects property taxes and also taxes for the County and several School Districts within its jurisdiction. Collections and remittances of the County and School taxes are accounted for in the Current Tax Collection Agency Fund. Township property tax revenues are recognized as revenues in the fiscal year levied to the extent that they result in current receivables.

Property taxes attach as an enforceable lien on the property as of January 1.

### NOTE 7 - LONG-TERM DEBT

During the fiscal year, on September 26, 2002 the Rollin-Woodstock Sanitary Drain bonds were refinanced. The revised bond issue amount was \$5,080,000, with Rollin's share being 61% or \$3,098,800.

Bonds Payable - March 31, 2006 \$2,702,300 (Less): Current Portion (140, 250)

> **Total Long Term Portion** \$2,562,050

Debt Service requirements over the next five years are as follows:

	<u>Principal</u>	<u>interest</u>
October 1, 2006 October 1, 2007 October 1, 2008 October 1, 2009 October 1, 2010 Thereafter	\$ 140,250 143,350 146,400 149,450 152,500 1,970,350	\$ 67,558 64,050 60,466 56,806 53,070 307,593
Totals	\$2,702,300	<u>\$609,543</u>

Improvement of Sewer System - Series 1991 - Bonds issued by Hudson and Rollin Township. - Posey Lake Sanitary Drains. Hudson Township, Michigan 76% Rollin Township, Michigan 24%Purpose:

Allocation:

#### **Debt Service Schedule**

<u>Date</u>	Period <u>Principal</u>	Period <u>Coupon</u>	<u>Interest</u>	<u>Total</u>
7/1/06 1/1/07	\$ 16,800	6.350000	\$ 3,329 2,796	\$ 20,129 2,796
7/1/07 1/1/08	16,800	6.350000	2,796 2,262	19,596 2,262
7/1/08 1/1/09	19,200	6.400000	2,262 1,648	21,462 1,648
7/1/09 1/1/10	20,400	6.450000	1,648 990	22,048 990
7/1/10 1/1/11	20,400	5.000000	990 480	21,390 480
7/1/11	<u>19,700</u>	5.000000	480	20,180
Totals	\$113,300		<u>\$19,681</u>	<u>\$132,981</u>

### NOTE 7 - LONG-TERM DEBT (Continued)

Debt service requirements over next five years are as follows:

<u> Үеаг</u>	<u>Principal</u>	<u>Interest</u>
2007 2008 2009 2010 2011 Thereafter	\$ 157,050 160,150 165,600 169,850 172,200 1,990,750	\$ 73,683 69,108 64,376 59,444 53,550 309,063
Total	\$2,815,600	<u>\$629,224</u>

### NOTE 8 - OTHER INFORMATION

### **Risk Management**

The government is exposed to various risks of loss related to torts; theft of damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended March 31, 2006, the government carried insurance through various commercial carriers, to cover all risks of losses. The government has had no settled claims resulting from these risks that exceeded its commercial coverage in any of the past three fiscal years.

# ROLLIN TOWNSHIP Budgetary Comparison Schedule General Fund For The Year Ended March 31, 2006

	Original	Amended		Variance With
	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>	Amended Budget
Beginning of Year Fund Balance		<del></del>		
Resources (Inflows)	\$514,045	\$514,045	\$ 606,801	\$ 92,756
Taxes and Assessments	98,100	98,100	94,534	(3,566)
Intergovernmental	192,000	192,000	189,180	(2,820)
Licenses and Permits	29,000	29,000	27,373	(1,627)
Charges for Services	46,000	46,000	46,315	315
Interest and Rentals	14,000	14,000	22,484	8,484
Other	6,600	6,600	23,296	16,696
Amounts Available for				
Appropriation	899,745	999 745	1 000 000	110 000
· · · · · · · · · · · · · · · · · · ·	833,743	899,745	1,009,983	110,238
Charges to Appropriations (Outflows)				
General Government				
Trustee Board	7,775	7,775	6,830	945
Supervisor	16,400	16,400	16,103	297
Treasurer	18,325	18,325	17,276	1,049
Assessing	29,550	29,550	28,102	1,448
Clerk	22,522	22,522	21,883	639
Elections	4,240	4,240	3,158	1,082
Attorney and Auditing	14,650	14,650	9,540	5,110
Cemetery	9,500	9,500	8,806	694
Board of Review	796	796	600	196
Township Hall and Grounds	10,120	10,120	8,091	2,029
Appeals	4,000	4,000	3,704	2,029
Public Safety				
Inspections	29,810	20.010	05 040	
Fire	66,320	29,810	25,919	3,891
Hospital	29,300	66,320 29,300	66,195 25,300	125 4,000
Community Economic				- <b>,</b>
Development				
Planning and Zoning	7,725	7,725	2,798	4,927
Public Works				
Road and Maintenance/Lights	115,080	115,080	49,802	65,278
Sanitation	26,250	26,250	20,872	5,378
Capital Outlay	17,800	17,800	5,838	11,962
Connection and Outton		•	-,	12,302
Recreation and Culture				
Park	11,200	11,200	3,334	7,866
Library	200	200		200
Senior Citizens	1,500	1,500		1,500
Other Functions	456,682	456,682	19,753	436,929
Total Charges to Appropriations	899,745	899,745	343,904	555,841
Ending of Year Fund Balance	\$ <u></u>	\$	\$ 666,07 <u>9</u>	\$666,07 <u>9</u>
		·		4000,013

# ROLLIN TOWNSHIP Combining Balance Sheet Non-Major Governmental Funds March 31, 2006

	Special Revenue <u>Funds</u>
	Street <u>Lights</u>
<u>Assets</u> Cash Special Assessment Receivable	\$12,256 1,810
Total Assets	<u>\$14,066</u>
<u>Liabilities and</u> <u>Fund Balances</u>	
<u>Liabilities</u> Accounts Payable Due to General Fund	\$ 2,362 5,015
Total Liabilities	7,377
Fund Balance	6,689
Total Liabilities And Fund Balances	<u>\$14,066</u>

### **ROLLIN TOWNSHIP**

### Combining Statement of Revenues, Expenditures and Changes In Fund Balance Non-Major Governmental Funds For The Year Ended March 31, 2006

	Special Revenue <u>Funds</u>
_	Street <u>Lights</u>
Revenues: Special Assessments Interest	\$24,840 10
Total Revenue	24,850
Expenditures: Public Works - Street Lights	27,196
Total Expenditures	27,196
Excess of Revenues Over (Under) Expenditures	(2,346)
Beginning Fund Balance	9,035
Ending Fund Balance	<u>\$ 6,689</u>

### PHILIP R. RUBLEY

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PHILIP R. RUBLEY, C.P.A.

MEMBERS OF
AMERICAN INSTITUTE OF C.P.A.'S
& THE MICHIGAN ASSOCIATION OF C.P.A.'S

July 27, 2006

Township Board Rollin Township Lenawee County 730 Manitou Rd. Manitou Beach, MI 49253

We have examined the combined financial statements of the Rollin Township and the combining, individual fund and account group financial statements of the Township as of and for the year ended March 31, 2006 and have issued our report thereon dated July 27, 2006. As a part of our examination, we made a study and evaluation of the Township's system of internal accounting control to the extent we considered necessary to evaluate the system as required by auditing standards generally accepted in the United States of America. Under these standards, the purposes of such an evaluation are to establish a basis for reliance on the system of internal accounting control in determining the nature, timing and extent of other auditing procedures that are necessary for expressing an opinion on the financial statement and to assist the auditor in planning and performing his examination of the financial statements.

The objective of internal accounting control is to provide reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a system of internal accounting control should not exceed the benefits derived and also recognizes that the evaluation of these factors necessarily requires estimates and judgments by management.

There are inherent limitations that should be recognized in considering the potential effectiveness of any system of internal accounting control. In the performance of most control procedures, errors can result from misunderstanding of instructions, mistakes of judgment, carelessness, or other personal factors. Control procedures whose effectiveness depends upon segregation of duties can be circumvented by collusion. Similarly, control procedures can be circumvented intentionally by management either with respect to the execution and recording of transactions or with respect to the estimates and judgments required in the preparation of financial statements. Further, projection of any evaluation of internal accounting control to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions and that the degree of compliance with the procedures may deteriorate.

Our examination of the financial statements made in accordance with auditing standards generally accepted in the United States of America, including the study and evaluation of the Township's system of internal accounting control for the year ended March 31, 2006, that was made for the purpose set forth in the first paragraph of this report, would not necessarily disclose all weaknesses in the system because it was based on selective tests of accounting records and related data.

#### 1. Fixed Assets - Capital

It will be necessary for the Township to establish and maintain records for acquisition and disposal of the Township's depreciation threshold of \$1500, to continue to comply with GASB #34.

### 2. General Ledgers

It is necessary that all postings of revenue and expenditures be made in the month they were paid and/or received. Not all activity was posted to general ledger during the year.

### 3. General Ledger/Cash Accounts

The cash accounts in the general ledger should be tied out to the reconciled bank balance each month, between the Treasurer and Clerk. The general ledger cash accounts did not agree with Treasurer's reconciliations. This improved over prior years but adjustments should be made to the general ledger.

### 4. <u>Uniform Chart of Accounts</u>

There were instances of non compliance with the new (April 2002) chart of accounts. This was in the sewer areas.

### 5. <u>Drain Funds (Sewer)</u>

Drain funds need to be posted differently to the general ledger which requires additional setup to properly account for the transactions.

spectfully Submitted.

hiller R. Rubley

The above mentioned conditions were considered in determining the nature, timing, and extent of audit tests to be applied to our examination of the financial statements, and this report does not modify our report dated July 27, 2006, on such financial statements.

If we can be of any further assistance, please do not hesitate in contacting us.

PRR/cab